



## Alcohol Management Policy

The Imperial Football Club recognises that:

- alcohol mismanagement and misuse can be hazardous to health and can result in a alcohol-related harm to individuals
- everyone has the right to a safe environment and that as providers of alcohol under a liquor license we have a duty of care to all patrons visiting the club venue and the wider community.

The Imperial Football Club recognises the legal responsibilities, financial benefits and social benefits of holding a liquor license in the community. In doing so we will adhere to the Liquor Licensing Act 1997 and the Code of Practice.

Accordingly, the following policy requirements shall apply:

- when alcohol is served by the club at the club or during a club function – even if the function is offsite.
- to all players, coaches, officials, members, club visitors, club facilities, club functions and other activities undertaken by the club

### General

The club will ensure that:

- a current and appropriate Liquor License is maintained
- the Liquor License and all legal signage will be displayed at the bar
- the names of RSA trained bar staff will be clearly displayed at the bar
- bar servers are not permitted to consume alcohol when on duty
- information posters about “Standard Drink measures” will be prominently displayed at the bar
- an incident register will be maintained (behind the bar) and any incident will be recorded on the register.

### Service of Alcohol

The club will serve alcohol according to the Liquor Licensing Act 1997 and the Code of Practice and will ensure:

- only Responsible Service of Alcohol (RSA) trained people will be permitted to serve alcohol
- the club does not encourage excessive or rapid consumption of alcohol, and thus will not conduct :
  - happy hours
  - cheap drink promotions
  - drinking competitions
  - “all you can drink” functions
  - alcohol only player awards or raffle prizes
  - alcohol only drink vouchers
- when serving non pre-packaged alcohol (e.g. drinks in glasses), standard drink measures will be served at all times

### Intoxicated Patrons

- Alcohol will not be served to any person who is intoxicated or drunk

- Servers will follow RSA training procedures when refusing service to an intoxicated patron.
- If a patron becomes intoxicated (and is not putting other patrons at risk with their behaviour) they will not be served alcohol but will be provided with water and options for safe transport home from the club (where available).
- If a patron becomes intoxicated (and is putting other patrons at risk due to their behaviour) they will be asked to leave the premises immediately and offered safe transport options (where available).

### **Underage Drinking**

- Alcohol will not be served to persons aged under 18 years.
- Servers and committee members will ask for proof of age whenever the age of a patron requesting alcohol is in doubt.
- Only the following current photographic Identification (ID cards) will be accepted as proof of age:
 

1. Driver's License	2. Keypass card
3. Proof of Age Card	4. Passport

### **Alcohol Alternatives**

The Club recognises that alcohol is not the only revenue stream available and actively encourages the sales of alternative products to that of alcohol.

- Tap water will be provided free of charge
- At least four non-alcoholic drinks and one low-alcohol drink option will always be available and priced at least 10% cheaper than full strength drinks
- "Substantial food" is available when the bar is open for more than 90 minutes or more than 15 people are present. Some examples of "substantial" food that will be provided include:

- |                            |                      |                 |
|----------------------------|----------------------|-----------------|
| * Soup                     | * Toasted sandwiches | * Fruit platter |
| * Salad sandwiches / rolls | * Cold meat platter  | * BBQ           |

NOTE: Potato crisps, dips & biscuits are not considered "substantial" food.

- The club will avoid player prizes and raffle prizes that have an emphasis on alcohol.

### **Safe Transport**

The club recognises that drink-driving is illegal and hazardous to individuals and the wider community. Accordingly, the Club implements a Safe Transport Policy that is reviewed annually in conjunction with this Alcohol Management Policy.

### **Policy Management**

The presence of a bar manager/committee member is essential to ensure the operation of the bar and alcohol policy compliance. The bar manager or one committee member who is Responsible Service of Alcohol (RSA) trained are required to be present at all club functions when the bar is open. Key responsibilities of the bar manager/committee members are to:

- Ensure compliance with the club policy in accordance with the Liquor Licensing Act 1997
- Ensure intoxicated people are not served alcohol and are asked to leave the premises after safe transport options are offered or provided.
- Ensure persons under 18 years of age are not served alcohol
- Ensure the admission of members and guests and completion of the visitor's book
- Ensure any incidents are recorded in the incident register
- Meet visiting police, cooperate and assist with any inquiries

### **Policy Communication / Promotion**

Effective communication of the club's Alcohol Management Policy is vital in establishing its acceptance by our patrons, in minimising policy breaches and in providing an environment safe from alcohol-related harm.

The club will promote the Alcohol Management Policy regularly by:

- publishing a copy of the policy in club newsletters, on club notice boards and in printed member/player information, displayed on the club website.
- displaying a copy of the policy in the club social rooms
- periodic announcements to members at functions.

The club recognises the importance of educating club members and players in the benefits of implementing an alcohol management policy and will endeavour to provide timely and relevant information to assist this process.

As one awareness raising and education strategy, all Committee Members, coaches, players and volunteers will be provided with an up-to-date copy of the club's Alcohol Management Policy and will be requested to abide by, promote and monitor its implementation.

### **Non Compliance**

All club committee members and other identified club personnel will ensure implementation and monitoring of the Alcohol Management Policy. Any non-compliance will be handled according to the following process:

- explain the club policy to the person/people breaching the policy, including identification of the section of policy not being complied with
- continued non-compliance with the policy should be handled by the club committee member or other identified club personnel using their discretion to decide the appropriate action to be taken.
- Action may include asking the person/ people to leave the club facilities or function.

The club will monitor and ensure any club trips, particularly end of season player trips, adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy.

### **Policy Review**

This policy will be reviewed annually to ensure it remains relevant, practical and that it reflects club operations, community expectations and legal requirements.

Policy last reviewed on 30 January 2012

Signed



Club President  
David Daish

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Date 30/01/2012

Next policy review date is 30 January 2013